



ART NINJA HQ / ACTIVITEA COVID-19 SAFETY PROCEDURES



STUDIO RULES

Art Ninja HQ is a spacious and well ventilated studio for you to relax and enjoy being creative. The Covid-Safe procedures will ensure we all stay well and keep others safe too. I have kept the procedures as straightforward as possible while ensuring a relaxing environment for all.

- Always follow Government guidelines for social distancing.
- The numbers are limited to comply with current Covid19 guidelines.
- Please wash your hands upon arrival and sanitise them with the sanitiser provided.
- Fill out the data collection book with your details.
- Chairs, tables and equipment will be sanitised between users. The studio will be sanitised at the end of each day.
- Wear a face covering when you are moving around the studio but you may remove it when you are seated.
- Keep your belongings with you where you sit.
- I have arranged the room so everyone sits at their own table, ensuring safe space.
- Place the materials and equipment you have used in the Quarantine Box provided under your workstation and put it in the Quarantine Station when you leave.
- Avoid groups around the refreshment station or equipment.
- Should you leave the studio to use the toilet facilities ensure you wash your hands and sanitise again when you return to the studio, and wear your mask.
- Follow the one way system to enter, and exit the building round the back.

WHAT TO DO IF....

I have been told I have been in contact with someone who has a positive CV-19 test and have been asked to self-isolate.

Please let us know as soon as possible so we can take the appropriate measures to inform those you have been in contact with.

I have a fever, unexplained cough, loss of taste or smell.

Seek medical advice, a CV-19 test and self-isolate. Look after yourself.

I have been abroad to an area which is under quarantine.

Please ensure you are not coming to the studio if you should be self-isolating.

Have to cancel my studio time for any of the above.

You will receive a studio time credit for the time booked, or a refund.